

Report No.  
RES11034

## London Borough of Bromley

### PART 1 - PUBLIC

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**Decision Maker:** **Adult and Community PDS Committee**

**Date:** **14<sup>th</sup> June 2011**

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **ADULT AND COMMUNITY PDS WORK PROGRAMME  
2011/2012**

**Contact Officer:** Philippa Stone, Democratic Services Officer  
Tel: 020 8313 4871 E-mail: philippa.stone@bromley.gov.uk

**Chief Officer:** Mark Bowen, Director of Resources

**Ward:** N/A

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1. Reason for report

- 1.1 This report provides the Committee with an opportunity to review its work programme and make any necessary adjustments.

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2. **RECOMMENDATION(S)**

- 2.1 The Committee is asked to consider its work programme and schedule of meetings and indicate any changes that it wishes to make.

### Corporate Policy

1. Policy Status: Existing policy. As part of the Excellent Council stream within Building a Better Bromley, PDS Committees should plan and prioritise their workload to achieve the most effective outcomes.
  2. BBB Priority: Excellent Council.
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### Financial

1. Cost of proposal: No cost
  2. Ongoing costs: N/A.
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £504,640 (controllable budget)
  5. Source of funding: Existing budgets
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### Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89 fte, of which 10 fte are dedicated to committee support).
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
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### Legal

1. Legal Requirement: No statutory requirement or Government guidance.
  2. Call-in: Call-in is not applicable.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of this Committee to use in controlling their on-going work.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 The Committee's 2009/10 Work Programme to date is attached at **Appendix A**.
- 3.2 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. All PDS Committees are also recommended to monitor the Council's Forward Plan of Key Decisions for their portfolios and to use it for identifying issues for consideration in advance of executive decisions being made. The Forward Plan issued on 17<sup>th</sup> May 2011 includes key decisions related to the Adult and Community Portfolio and the next Forward Plan will be published on 16<sup>th</sup> June 2011.
- 3.3 At its last meeting on 29<sup>th</sup> March 2011, the Committee established a Health Scrutiny Sub-Committee. This Sub-Committee will be dedicated to reviewing Health Scrutiny issues and will meet on a bi-annual basis. Membership for the Sub-Committee will be drawn from the Adult and Community PDS Committee and Members are asked to contact the Democratic Services Officer (Philippa Stone) if they are interested in sitting on the Sub-Committee. Bromley LINK will also be asked to nominate a representative to be Co-opted onto the Health Sub-Committee.

The first meeting of the Health Scrutiny Sub-Committee will be held on Tuesday 19<sup>th</sup> July 2011 at 10am.

- 3.4 In 2007 the Adult and Community PDS Committee was asked to include the care home redevelopment proposals in its work programme and to include residents' representatives on a reference group. In 2010, Councillor Charles Rideout was elected Chairman of the Accommodation and Care for Older People Reference Group.

The current Membership of the Group is:

Councillor Charles Rideout  
Councillor Ruth Bennett  
Councillor Diane Smith  
Ray Clay – Representing Experts by Experience  
Ken Keepen – Representing Extra Care Housing Tenants  
Leslie Marks – Representing Bromley Council on Ageing  
Marion Purll – Representing Anne Sutherland House

Since Councillor Diane Smith's election as Executive Assistant to the Adult and Community Portfolio Holder in May 2011, she can no longer attend Reference Group meetings in the capacity of a Reference Group Member. However, there is nothing to preclude Councillor Smith attending meetings in an advisory capacity and taking part in discussions. As a result of this a vacancy for a Committee Member has arisen on the Accommodation and Care for Older People Reference Group and nominations are sought.

The next meeting of the Accommodation and Care for Older People Reference Group will be held on 16<sup>th</sup> June 2011 at 9.30am

- 3.5 In approving the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local health services; and that the programme is realistic in terms of Member time and officer support capacity.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

**A&C PDS Committee – Work Programme 2011/2012****4<sup>th</sup> April 2011 (Joint with PPS PDS)**

SLAM Update

**14 June 2011**

Appointment and Review of Co-opted Members  
 Supporting Independence in Bromley Update  
 Annual Complaints Report  
 Adult and Community Portfolio Plan  
 Housing and Residential Services Annual Report  
 Empty Properties: Outcome of Feasibility Review  
 Sheltered Housing – Outcomes from Consultation  
 LD Contracts – Avenues Trust  
 Short Break Service for People with Learning Disabilities  
 Budget Closedown 2010/2011  
 Matters Arising/Work Programme  
 §Stroke Services in Bromley  
 §NHS Quality, Innovation, Productivity and Prevention (QIPP) Programme Update

**Health Scrutiny Sub-Committee: 19<sup>th</sup> July 2011**

Update from South London Healthcare NHS Trust: Dr Chris Streater, Chief Executive

**26 July 2011**

Bromley Safeguarding Adults Board 2009/10 Annual Report (PDS)  
 Review of Adult Social Care Survey (PDS)  
 Budget Monitoring 2010/11 (PH)  
 Matters Arising/Work Programme  
 Changes to the provision of small items of equipment and talking books for visually impaired people (PH)  
 +Rewarding and Fulfilling Lives – A Strategy for Adults with Autism (PDS)  
 Third Sector Scrutiny: Bromley and Bexley Advocacy Project (PDS)  
 +Dragon's Project: Cost, Purpose and Outcomes (PDS)  
 +Contract Renewal: Progress Report  
 +Scrutiny of a Budget Area: TBA  
 A&C Portfolio Teamsite Overview

**27 September 2011**

Supporting Independence in Bromley Update  
 Budget Monitoring 2010/11  
 Dementia Strategy  
 +Blue Badge Update  
 +Taxicard Update  
 Capital Programme  
 Matters Arising/Work Programme  
 +Contract Renewal: Progress Report  
 +Scrutiny of a Budget Area: TBA

**1 November 2011**

Monitoring Direct Payments and Personal Budgeting  
 Adult and Community Services Mid-year Performance Report  
 Housing and Residential Services Mid-year Performance Report

Update on Quality of Domiciliary Care  
Budget Monitoring 2010/11  
Matters Arising/Work Programme  
+Contract Renewal: Progress Report  
+Scrutiny of a Budget Area: TBA  
+Re-ablement Review

### **31 January 2012**

Monitoring Direct Payments and Personal Budgeting  
Public Health Update from the Portfolio Holder for Resources  
Contract Monitoring of Care Homes – Annual Report  
+Support Planning and Brokerage Contract for People who do not meet the Council's Eligibility  
Criteria for Social Care  
Budget Monitoring 2010/11  
Capital Programme  
Matters Arising/Work Programme  
Drug Action Team Annual Report  
+Contract Renewal: Progress Report  
+Scrutiny of a Budget Area: TBA

### **10 April 2012**

Monitoring Direct Payments and Personal Budgeting  
Draft Portfolio Plan  
Budget Monitoring 2010/11  
Capital Programme  
+Contract Renewal: Progress Report  
+Scrutiny of a Budget Area: TBA

\*Part 2 (Exempt) Report  
+Item requested by Chairman/Committee Member  
\$ Item Scheduled by NHS representatives

Last Updated 24.05.11